

Amended

ALVORD UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR MEETING
New District Office Board Room
9 KPC Parkway, Corona, CA 92879

May 4, 2017

Teleconference Location: *2911 Everwood Drive, Riverside, CA 92503*

Strategic Plan ~ Beliefs

We Believe: In individual empowerment

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

With at least 48-hours' notice, any individual with a disability who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the Superintendent's Office at the address listed above or by calling: (951) 509-5070; fax: (951) 509-6070.

OPEN SESSION AGENDA MATERIAL AVAILABILITY

Open Session agenda materials are available for public inspection at the address listed above. For assistance please contact the Superintendent's Office by calling: (951) 509-5070; fax: (951) 509-6070.

AGENDA MESSAGE

1. **CALL TO ORDER: 5:30 p.m.** – Art Kaspereen, Jr., President
2. **Establishment of Quorum:** A quorum is expected with Mr. Art Kaspereen, Jr., Mrs. Julie A. Moreno, Mr. Robert Schwandt, Mrs. Carolyn M. Wilson and Mr. Joseph J. Barragan in attendance.

3. **Special Recognitions:**
 - a. **Ellen Soler Memorial Fund Scholarships for 2016-2017:** The Museum Curatorial Team and Debra Johnson, Principal of the Innovative Learning Center, Museum and Exhibit Hall, will announce the high school senior art students who will be awarded the Ellen Soler Memorial Fund Scholarships for 2016-2017. Students will be presented with certificates and monetary awards recognizing their artistic accomplishments.
 - b. **Alvord Unified School District Parent Teacher Association (PTA) Council Scholarships for 2016-2017:** The Alvord Council Parent Teacher Association and Debra Johnson, Principal Liaison for the Council, will announce the high school senior students who will be awarded the Alvord PTA Scholarships for 2016-2017. Students will be presented certificates recognizing their commitment to community service. Awardees will receive their monetary awards upon registration at their chosen college in the fall.

HEARING SESSION

At this time, the Board of Education welcomes public comment. Members of the audience have an opportunity to speak to any item on the Agenda or regarding subjects or concerns that do not appear on the Agenda. The chair reserves the right to limit speaking time to three minutes. Government Code Section 54954.2 and Education Code Section 35145.5 prohibits the Board of Education from discussing or acting upon matters not on the Agenda; therefore, Board members

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may (1) acknowledge receipt of the information; or (2) refer the matter to staff with no direction as to action or priority.

ADJOURN TO CLOSED SESSION

CLOSED SESSION

1. Student Disciplinary Actions
 - a. Expulsion Cases #2016-17-39
2. Public Employee Discipline/Dismissal/Release/Reassignment
 - a. Certificated
 - b. Classified
 - c. Management/Administration
3. Conference with Labor Negotiator
 Agency Negotiators: Kirk Skorpanich and Susana Lopez
 Employee Organizations:
 - a. Alvord Educators Association
 - b. California School Employees Association, Chapter 339
 - c. Alvord Management And Confidential Employees
4. Conference with Real Property Negotiators:
 - a. Property: 9 KPC Parkway, Corona, CA
 Agency Negotiators: Dr. Sid Salazar, Kevin Emenaker, and Brian W. Smith
 Negotiating Party: KPC Summit LLC
 Under Negotiations: Infrastructure and Lease Agreement

RECONVENE TO PUBLIC SESSION

INTRODUCTORY PROCEDURES

1. Call to Order and Welcome: 7:00 p.m. – Art Kaspereen, Jr., President
At approximately 9:30 p.m., the Board of Education will determine which of the remaining agenda items can be considered and acted upon prior to 10:00 p.m., and may continue all other items on which additional time is required until a future meeting. All meetings are scheduled to end no later than 10:00 p.m.
2. Pledge of Allegiance: Board, staff and audience.
3. Approve Minutes: Board approval is requested for the [Minutes of the Regular Board Meeting of April 20, 2017](#), and the [Minutes of the Special Board Meeting of April 21, 2017](#).
4. Ward 6 Update: Councilman Jim Perry will provide an update on recent activities and accomplishments taking place in Ward 6.

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- a. Student of the Month: Orrenmaa Elementary School is proud to recognize **Angelo Herrera** as the Alvord Unified School District Student of the Month for May 2017.

Angelo Herrera is an exceptionally outstanding student who has attended Orrenmaa Elementary since 1st grade. He is known by staff and students to be respectful, attentive, mature and articulate. He is a critical thinker who is willing to assist peers in analytically processing information to arrive at an appropriate answer, which is difficult for most students his age to do without giving away the answer. He is well liked by his peers, continually challenging himself to improve in his academic and social skills. He performs at the advance level academically and was this year's Spelling Bee champion for Orrenmaa. He enjoys music and applies himself in music class. He feels it is important to focus and keep up his grades to get into a good college and have a successful career. He plans to be a technology engineer when he grows up.

It is a great pleasure to honor **Angelo Herrera** as the Alvord Unified School District Student of the Month for May 2017.

- b. Certificated Employee of the Month: Orrenmaa Elementary School is proud to recognize **Marta Conlon** as the Alvord Unified School District Certificated Employee of the Month for May 2017.

Marta Conlin has been a teacher for Alvord Unified School District for 20 years, which she has taught all 20 years at Orrenmaa Elementary. She has spent the last 16 years as a first grade teacher. Her children attended schools in Alvord, and her youngest child is now working on a doctorate program. She cares about staff and students and makes everyone feel special. She maintains long standing relationships with past students and families in the community. This year she will be retiring to spend time with her family, which includes spending time with her grandson, and exploring new adventures!

It is a great pleasure to honor **Marta Conlon** as the Alvord Unified School District Certificated Employee of the Month for May 2017.

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- c. Classified Employee of the Month: Orrenmaa Elementary School is proud to recognize **Dawn Fischang** as the Alvord Unified School District Classified Employee of the Month for May 2017.

Dawn Fischang has served as a classified substitute for Alvord Unified for 16 years, and after working as a long-term substitute secretary at Orrenmaa Elementary she was hired to serve as the permanent secretary. Dawn is a valued member of the Orrenmaa team, as she works collaboratively with parents, pupils, staff and the community in her unflagging pursuit of excellence. She is very organized, professional and has implemented systems at Orrenmaa that bring continuity to the front office. Her smile and cheerful personality makes the school a positive work environment.

It is a great pleasure to honor **Dawn Fischang** as the Alvord Unified School District Classified Employee of the Month for May 2017.

- d. Volunteer of the Month: Orrenmaa Elementary School is proud to recognize **Destinee Santoyo** as the Alvord Unified School District Volunteer of the Month for May 2017.

Destiny Santoyo has been a part of the Orrenmaa family for 5 years. She has three daughters, two of whom attend Orrenmaa. She has served as the treasurer for the Orrenmaa PTA for the past two years and next year will serve as the VP of Ways and Means. With her skill set and determination, she will be a positive addition to the Alvord Council PTA as an auditor. She is well known by pupils, family and staff as she has been a part of the PELI team for two years. She assisted in starting our annual Multicultural Festival, and is involved with several other activities such as the annual Harvest Festival and Color-a-thon to name a few. She joined Alvord Unified as a Campus Supervisor a little over a year ago, and enjoys knowing that she is contributing to “a great school that my children attend.”

It is a great pleasure to honor **Destinee Santoyo** as the Alvord Unified School District Volunteer of the Month for May 2017.

STUDENT REPRESENTATIVES

The Board of Education welcomes the 2016-2017 Student Representatives as follows:

Heaven Molina	◆	Orrenmaa Elementary School
Libie Duenas	◆	Alvord Alternative Education
Jocelyn Marquez	◆	Alvord High School
Irina Badescu	◆	Hillcrest High School
Selena Do	◆	La Sierra High School
Isabel Zamora	◆	Norte Vista High School

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Presentation of Pen Sets to 2016-2017 High School Student Representatives: Mr. Art Kaspereen, Board President, will present pen sets to the 2016-2017 High School Student Representatives.

HEARING SESSION

At this time, the Board of Education welcomes public comment. Members of the audience have an opportunity to speak to any item on the Agenda or regarding subjects or concerns that do not appear on the Agenda. The chair reserves the right to limit speaking time to three minutes. Government Code Section 54954.2 and Education Code Section 35145.5 prohibit the Board of Education from discussing or acting upon matters not on the Agenda; therefore, Board members may (1) acknowledge receipt of the information; or (2) refer the matter to staff with no direction as to action or priority.

ACTION ITEMS

6. **Consent Agenda:** *All items listed under the Consent Agenda are considered by the Board to be routine and will be enacted upon by the Board in one motion. There will be no discussion of these items prior to the time the Board votes on the motion unless members of the Board request specific items to be discussed and/or removed from the Consent Agenda.*

Your Superintendent recommends approval of Consent Agenda items 6.a – 6.hh.

Board of Education/Superintendent

a. [Accept Gifts/Donations/Grants:](#)

- 1) Cynthia A. Pettit donated Kindergarten teaching tools valued at \$238.00 to Myra Linn Elementary School.
- 2) Alvord Educational Foundation donated \$350.00 to Myra Linn Elementary School for their school garden.
- 3) Christopher Kinum donated \$1,000.00 to Orrenmaa Elementary School for the Science Camp and school enrichment.
- 4) Valley View 2nd Grade Team donated \$100.00 to Valley View Elementary School for bus transportation for field trips.
- 5) Valley View PTA donated \$1,500.00 to Valley View Elementary School for bus transportation for field trip.
- 6) Allen Lund Company, Inc. donated \$250.00 to Norte Vista High School ASB Wrestling Club for expenses for the 2016-2017 school year.

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- 7) Ladies Auxiliary VFW Post #9223 donated \$300.00 to Norte Vista High School ASB Wrestling Club for expenses for the 2016-2017 school year.
- 8) SH Kang Corp, DBA: 99 Cent Outlet donated \$10,000.00 for scholarships to low-income seniors attending a 4-year college.

Business Services

- b. [Ratify Purchase Order List Number 15 -2016-2017:](#) Board ratification is requested for Purchase Order List Number 15 for the period of April 5, 2017 through April 23, 2017, as follows:

Number of District Purchase Orders submitted is 203:

- #B1004540 – #B1004548
- #P2048276 – #P2048474

Fiscal Impact: \$479,821.89 (Various Funds)

- c. [Amend Contract – Digital Electric, Inc. – District-Wide:](#) Board approval is requested to amend the contract between Digital Electric and Alvord Unified School District by increasing the dollar amount in order to perform electrical services on an as needed basis throughout the District, effective May 5, 2017 through June 30, 2017.

Fiscal Impact: Increase of \$20,000.00 (General Fund/Restricted – Maintenance)

- d. [Amend Contract Extension – P & R Paper Supply Company, Inc. – Child Nutrition Services:](#) Board approval is requested to amend the contract between P & R Paper Supply Company, Inc. and Alvord Unified School District by increasing the dollar amount in order to purchase paper goods and supplies for Child Nutrition Services effective, May 5, 2017 through June 30, 2018.

Fiscal Impact: Increase of \$100,000.00 (Cafeteria Fund)

- e. [Amend Contract – Ram Plumbing Heating & Air, Inc. – District-Wide:](#) Board approval is requested to amend the contract between Ram Plumbing Heating & Air, Inc. and Alvord Unified School District by increasing the dollar amount in order to perform miscellaneous plumbing repairs on an as needed basis throughout the District, effective May 5, 2017 through June 30, 2017.

Fiscal Impact: Increase of \$4,000.00 (General Fund/Restricted – Maintenance)

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- f. [Award Contract – Akins IT – Barracuda Backup – District Wide](#): Board approval is requested to award a contract between Akins IT and Alvord Unified School District to provide Barracuda Backup License effective July 1, 2017 – June 30, 2018.

Fiscal Impact: \$11,321.10 (General Fund/Unrestricted)

- g. [Award Contract – Akins IT – Barracuda Essentials – District Wide](#): Board approval is requested to award a contract between Akins IT and Alvord Unified School District to provide Barracuda Essentials – Advanced Email Security & Archiving License effective July 1, 2017 through June 30, 2018.

Fiscal Impact: \$17,640.00 (General Fund/Unrestricted)

- h. [Award Contract – Akins IT – Barracuda SSL VPN – District Wide](#): Board approval is requested to award a contract between Akins IT and Alvord Unified School District to provide Barracuda Secure Socket Layer Virtual Private Network License effective July 1, 2017 through June 30, 2018.

Fiscal Impact: \$3,149.10 (General Fund/Unrestricted)

- i. [Award Contract – CompView - Loma Vista Middle School](#): Board approval is requested to award a contract between CompView and Alvord Unified School District for the installation of a Smart Board and projector in Room 6 at Loma Vista Middle School effective May 5, 2017 through June 30, 2017.

Fiscal Impact: \$1,700 (General Fund/Unrestricted)

- j. [Award Contract – Digital Electric, Inc. – District Wide](#): Board approval is requested to award a contract between Digital Electric, Inc. and Alvord Unified School District, to furnish and install electrical services at various Child Nutrition Service sites, effective July 1, 2017 through June 30, 2018.

Fiscal Impact: Not to exceed \$5,000.00 (Cafeteria Fund)

- k. [Award Contract – Dock Pros – Child Nutrition Services](#): Board approval is requested to award a contract between Dock Pros and Alvord Unified School District for providing Child Nutrition Services quarterly maintenance on equipment and repairs on dock levelers, effective July 1, 2017 through June 30, 2018.

Fiscal Impact: \$600.00 (Cafeteria Fund)

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- l. [Award Contract – E.R. Block Plumbing, Inc. – District-Wide:](#) Board approval is requested to award a contract between E.R. Block Plumbing, Inc. and Alvord Unified School District, to perform backflow testing, repairs and miscellaneous plumbing throughout the District, effective July 1, 2017 through June 30, 2018.

Fiscal Impact: Not to exceed \$60,000.00 (General Fund/Restricted - Maintenance)

- m. [Approve Software License Agreement-Forecast5 Analytics, Inc. – Business Services:](#) Board approval is requested to approve software license agreement between Forecast5 Analytics, Inc. and Alvord Unified School District, to provide online access to statewide Data Analytics on California Department of Education students, school data files, financial, Standardized Testing and Reporting (STAR), and California Assessment of Student Performance and Progress (CAASP) data effective May 5, 2017 through June 30, 2018.

Fiscal Impact: \$16,500.00 (General Fund/Unrestricted)

- n. [Award Contract – GMS Elevator Services, Inc. – District-Wide:](#) Board approval is requested to award a contract between GMS Elevator Services, Inc. and Alvord Unified School District, to perform monthly inspections, maintenance and repairs to elevators and wheelchair lifts throughout the District, effective July 1, 2017 through June 30, 2018.

Fiscal Impact: Not to exceed \$40,000.00 (General Fund/Unrestricted)

- o. [Award Contract – HCI Environmental & Engineering Service – Norte Vista High School:](#) Board approval is requested to award a contract between HCI Environmental & Engineering Service and Alvord Unified School District, to inspect, clean and maintain the trench drain at Norte Vista High School, effective July 1, 2017 through June 30, 2018.

Fiscal Impact: Not to exceed \$1,500.00 (General Fund/Restricted - Maintenance)

- p. [Award Contract – Johnson Power Systems – Child Nutrition Services:](#) Board approval is requested to award a contract between Johnson Power Systems and Alvord Unified School District, to provide maintenance and repair of Child Nutrition Service's Generator, effective July 1, 2017 through June 30, 2018.

Fiscal Impact: Not to exceed \$4,000.00 (Cafeteria Fund)

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- q. [Award Contract – Pick Up Stix – District-Wide:](#) Board approval is requested to award a contract between Stix Holdings, LLC (Pick Up Stix) and Alvord Unified School District for the purchase and weekly delivery of ready-to-serve entrée items for the 2017/18 school year.

Fiscal Impact: \$ 60,000.00 (Cafeteria Fund)

- r. [Award Contract – RY Rodriguez, Inc. – Keller Site:](#) Board approval is requested to award a contract between RY Rodriguez, Inc. and Alvord Unified School District, to perform monthly inspections, repairs, testing and training on fuel pumps at Keller Site, effective July 1, 2017 through June 30, 2018.

Fiscal Impact: Not to exceed \$16,000.00 (General Fund/Restricted - Maintenance)

- s. [Award Contract – So Cal Bee Co. – District-Wide:](#) Board approval is requested to award a contract between So Cal Bee Co. and Alvord Unified School District, to perform monthly service and maintenance of bees, rodents and other pest throughout the District, effective July 1, 2017 through June 30, 2018.

Fiscal Impact: Not to exceed \$68,000.00 (General Fund/Restricted - Maintenance)

- t. [Award Contract – Time & Alarm Systems – District-Wide:](#) Board approval is requested to award a contract between Time & Alarm Systems and Alvord Unified School District, to perform repairs to electrical, intrusion and fire alarm systems throughout the District, effective July 1, 2017 through June 30, 2018.

Fiscal Impact: Not to exceed \$12,000.00 (General Fund/Unrestricted)

- u. [Award Contract – Tree Pros, Inc. – District-Wide:](#) Board approval is requested to award a contract between Tree Pros, Inc. and Alvord Unified School District, to perform emergency tree or limb removal and maintenance throughout the District, effective July 1, 2017 through June 30, 2018.

Fiscal Impact: Not to exceed \$10,000.00 (General Fund/Unrestricted)

- v. [Approve Professional Services Agreement – Alanna Gonzalez Health Educator – Child Nutrition Services:](#) Board approval is requested for a professional services agreement between Alanna Gonzalez, Health Educator, and Alvord Unified School District for the California Supplemental Nutrition Assistance Program Education (SNAP-ED) Grant for Alvord's Child Nutrition Services Department, effective July 1, 2017 through June 30, 2018.

Fiscal Impact: \$ 7,000.00 (SNAP-ED Grant – Child Nutrition Services)

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- w. [Award Contract – Wildlife Control Service, Inc. – District-Wide:](#) Board approval is requested to award a contract between Wildlife Control Service, Inc. and Alvord Unified School District, to perform monthly servicing and maintenance of gophers, squirrels, rattlesnakes and other rodents throughout the District, effective July 1, 2017 through June 30, 2018.

Fiscal Impact: Not to exceed \$57,600.00 (General Fund/Unrestricted)

- x. [Approve License to Use Parking Lot – North-West College:](#) Board approval is requested for a license to use parking lot agreement, between North-West College and Alvord Unified School District, at 4671 La Sierra Avenue, Riverside, CA 92505 (Instructional Support Services), effective July 1, 2017 through January 1, 2018.

Fiscal Impact: \$500.00 monthly (Revenue – General Fund/Unrestricted)

Human Resources and Student Services

- y. [Approve Personnel Order No. 15-2016-2017:](#) Board approval of Personnel Order No. 15 is requested.
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- z. [Approve Addition of One 8.0-Hour, 12-Month Stock Clerk/Delivery Person Position – Administrative Services:](#) Board approval is requested for the addition of one 8.0-hour, 12-month Stock Clerk/Delivery Person position for the district warehouse.

Fiscal Impact: \$65,145.32 (General Fund/Unrestricted)

- aa. [Amend Professional Services Agreement – Adams Silva & McNally, LLP:](#) Board approval is requested to amend the professional services agreement between Adams Silva & McNally and Alvord Unified School District in the amount of \$20,000.

Fiscal Impact: \$20,000 (General Fund/Unrestricted)

- bb. [Approve Memorandum of Understanding – Riverside County Superintendent of Schools:](#) Board approval is requested for a Memorandum of Understanding between Riverside County Superintendent of Schools and Alvord Unified School District to allow interdistrict attendance.

Fiscal Impact: None

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- cc. [Approve Professional Services Agreement – Sound Waves:](#) Board approval is requested for a professional services agreement between Sound Waves and Alvord Unified School District, to provide disc jockey services for the Alvord Unified School District Annual Retirement Dinner.

Fiscal Impact: \$795.00 (General Fund/Unrestricted – Vendor Donations)

Teaching, Learning and Professional Development

- dd. [Approve Professional Services Agreement, Vanden Corporation – Loma Vista Middle School:](#) Board approval is requested for a professional services agreement between Alvord Unified School District and the Vanden Corporation for training of sixth and seventh grade students, as well as a teacher and counselor.

Fiscal Impact: Not to exceed \$ 2,500.00 (General Fund/Unrestricted)

- ee. [Approve Overnight Trip to attend the Valley View Student Council Leadership Camp on May19-20, 2017, at Valley View Elementary School:](#) Board approval is requested for twenty five students and five chaperones from Valley View Elementary School to attend the Valley View Student Council Leadership Camp on May 19-20, 2017, at Valley View Elementary School.

Fiscal Impact: None

- ff. [Approve a Professional Services Agreement between Wild Wonders and Alvord Unified School District:](#) Board approval is requested for a professional services agreement between Wild Wonders and Alvord Unified School District to provide one 45 minute program of animals from all over the world to Foothill Elementary School Third Grade students on May 17, 2017.

Fiscal Impact: \$ \$395.00 (General Fund/Unrestricted/Discretionary)

- gg. [Approve Professional Services Agreement – KetchTalk Speech Therapy, Inc.:](#) Board approval is requested for a professional services agreement between KetchTalk Speech Therapy, Inc. and Alvord Unified School District for contract speech-language therapy services including speech/language pathologists or assistants for special needs students as required by their Individualized Education Program (IEP) from May 8, 2017 through June 30, 2017.

Fiscal Impact: Not to exceed \$12,000.00 (General Fund/Restricted-Special Education)

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- hh. [Approve Overnight Trip to Camp Highland Outdoor Science School in Cherry Valley, -Arlanza Elementary:](#) Board Approval is requested for 62 students and 2 chaperones to attend the Camp Highland Outdoor Science School, May 8-10, 2017 in Cherry Valley, CA.

Fiscal Impact: Not to Exceed: \$16,500.00 (Student Fundraiser/District Funds)

SEPARATE ACTION ITEMS

7. Action Taken In Closed Session: The Board Clerk, will report on any actions taken by the Board following consideration in Closed Session.
1. Student Disciplinary Actions
- a. Expulsion Cases #2016-17- 39
2. Public Employee Discipline/Dismissal/Release/Reassignment
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Human Resources and Student Services

8. [Adopt Annual Resolution No. 36 – Day of the Teacher:](#) Wednesday, May 10, 2017, has been designed as “California Day of the Teacher” by the Legislature of the State of California. Annual Resolution is presented for your adoption in recognition of Alvord teachers.

Fiscal Impact: None

9. [Adopt Annual Resolution No. 37 – Classified School Employee Week:](#) The week of May 21-27, 2017, has been designated as “Classified School Employee Week” in California by the California School Employees Association and the California State Board of Education. This annual resolution is presented in recognition of Alvord classified employees.

Fiscal Impact: None

10. [Adopt Annual Resolution No. 38 – Child Nutrition Employee Appreciation Week:](#) The week of May 1-5, 2017, has been designated as “Child Nutrition Employee appreciation Week” in California by the School Nutrition Association. This annual resolution is presented in recognition of Alvord Child Nutrition Services employees.

Fiscal Impact: None

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We Believe: In individual empowerment

Business Services

11. [Adopt Resolution No.39 – Sunrise Produce – Piggyback/Cooperative Agreement](#): Board approval is requested for adoption of Resolution No. 39 allowing Alvord Unified School District to piggyback on a cooperative agreement identified as Fontana USD Produce Bid # 15/16-1447 for the procurement of produce for the 2017/18 school year. This contract is valid from July 1, 2017-June 30, 2018.

Fiscal Impact: None

12. [Award Contract – Sunrise Produce – District-Wide](#): Board approval is requested to Award contract between Sunrise Produce and Alvord Unified School District for the purchase and weekly delivery of produce, effective July 1, 2017 through June 30, 2018.

Fiscal Impact: \$ 900,000.00 (Cafeteria Fund)

DISCUSSION/INFORMATION ITEMS

Business Services

13. 2016-2017 Second Interim Financial Report Letter dated April 17, 2017
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***BOARD OF EDUCATION/ SUPERINTENDENT COMMENTS
ADJOURNMENT***

2017 Board Meeting Dates ~ Open Session 7:00 p.m.

May 18, 2017

June 8 and 22, 2017

July 13, 2017

August 17, 2017

September 7 and 21, 2017

October 5 and 19, 2017

November 2 and 16, 2017

December 14, 2017